

Adult Supervision of Children's Activities

As part of its obligations in regard to the protection of children, RTC sets out in this document the details of adequate adult supervision of junior members provided by the Management Team during the trip to on.....

RTC will ensure that all children's activities organized during the trip will be adequately supervised by adults. Good practice dictates that more than one adult is present to supervise these activities. This will help to ensure the safety of the children as well as protect adults. In this regard the Management Team will be guided by the recommendations contained in the safeguarding guide for children and young people in sport.

- When travelling to and from the accommodation and the tennis centre there will be at least one adult of each gender with a mixed party, there will be a good adult to child ratio, 1:6, and proper access to medical personnel. At the accommodation and tennis centre there will also be an adult to child ratio of 1:6.
- As a minimum all organized activities will be supervised by one male and one female adult.
- Adult supervisors will ensure that they are not left alone with young participants. If an adult needs to talk separately to a child this will be done in an open environment, in view of others.
- Leaders and adult supervisors should not be left alone with young people at the end of any activity. Start and finish times for coaching, training and/or other activities will be clearly stated. Parents are requested to collect their children as punctually as possible from the venue. If late collections occur leaders/supervisors should remain in pairs until all participants have left. It is the responsibility of parents/guardians to make arrangements for the timely collection of young people in their charge.
- If a parent is unavoidably delayed they should contact the organiser or one of the other coaches attending whose contact numbers will be provided to parents in advance of the trip. In the event that no contact is made with the Coach/es or the Trip Manager, we will attempt to contact the parent using the contact number(s) provided by them on the completed Consent Form. If there is no answer they will ask the child if there is another family member whom they can contact. If no contact can still be made, the coach/supervisor plus another adult will wait with the child at the venue until the child has been collected by a parent or other adult nominated by the parent.
- Children attending the trip should let one of the adult supervisors know where they are at all times. It is the responsibility of parents to ensure that children do this. Under no circumstances should a child leave the club premises, accommodation or activity centres without informing the adult supervisor.
- If a child suffers an injury or accident the parents/guardians will be informed and an Accident Report Form will be completed by the coach/supervisor and returned to the relevant RTC organiser. Attendance records and records of any incidents or accidents that occur will be kept by Tennis Ireland.
- Supervision of changing rooms if necessary (where children are very young or need special assistance), will only be in pairs of the appropriate gender.
- RTC welcomes and indeed encourages parents who wish to attend and supervise sessions, (for safety and supervision, not necessarily for their 'technical' expertise!)
- Parents should note that adequate adult supervision as described above is provided only at the following times:-
- During your child's attendance as part of the trip to....., including the accommodation, Club premises and activity centres.
- The details of the times of the above-listed activities are available from the Trip Administrator. If you have any difficulty getting this information please contact the Childrens Officer.
- We wish to make it clear that while there may be adults present in on the premises at other times RTC does not regard their presence as the provision of adequate adult supervision and it is not responsible for the safety and protection of your child outside of the specific activities listed above.
- While we take every reasonable measure to ensure the safety and protection of all its members including our own members while they are on the trip such measures do not extend to the provision of adequate adult supervision other than for the activities listed above. In that regard it is the responsibility of each parent/guardian to ensure that their child is adequately supervised at all other times.
- The parents of all children taking part in any of the activities organized by RTC will be required to complete and sign the below Consent Form.

Signature of Parent/
Guardian* _____

*Please note that the person signing the parent/guardian section must ensure they have parental responsibility for the child

